



## TARGETED ACCESSIBILITY FUND OF NEW YORK

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### Advisory Board Meeting Minutes August 14, 2007

#### \*Approved by Board November 13, 2008\*

**Board Members Present:** Members present were, Patricia Knapp (Chairperson), Susan Zimmermann (Secretary/Treasurer), Garnet Goins, John Sutphen, Mary Burgess, Gregg Collar, , Ben Wiles, and Judith Messenger. Members present via conference circuit were Juliana Janson (Vice-Chairperson) and Chris Duryea.

**Others present:** Lou Piazza (TAF Manager), Angelo Rella (Asst-TAF Manager) and Mary Monaco (PSC Staff).

1. Patricia Knapp - Chairperson called the meeting to order and took a roll call. A quorum was present and the meeting proceeded.
2. The Board reviewed the minutes of the 5/8/2007 Board meeting. Having no changes a motion was made by Gregg Collar to adopt the 5/8/2007 minutes, seconded by Judith Messenger and approved by the Board.
3. Lou provided a TAF Administrative Expense Summary Report for the months of April 2007 through June 2007. He told the Board that the Treasurer (Susan Zimmermann) reviewed a more detailed summary and Susan reported that was so and she was satisfied. Lou mentioned that he had a few outstanding items of data requested by Susan which were still due to her which he planned to obtain from the CFO. Lou provided an explanation about the administrative reports outlining various line items explaining the make up of each of those items. After answering a few questions a motion was made by Susan Zimmermann to approve the expense reports as presented, seconded by John Sutphen and approved by the Board. Pat Knapp requested that at the next TAF Board meeting, Lou provide the member's with a financial comparing the YTD actual to the 2007 budget. Lou agreed to send this out via email prior to the next meeting.
4. Lou provided a TAF status report. The April through June 2007 Monthly Assessment Summaries were presented. Lou provided a detailed explanation of these reports, explaining the make up of each of its items which were the targeted funded items of TAF as required by the PSC. Lou explained that the monthly adjustments were the result of prior month adjustments from several other companies. Lou informed the Board members that TAF keeps the individual company information confidential and only shares that information with the PSC Staff at their request. Ben Wiles asked several question pertaining to Lifeline and its costs which Lou answered. A motion

was made by Susan Zimmermann to approve the status reports as presented, seconded by Mary Burgess and approved by the Board. Pat Knapp requested that Lou provide the Board members with the revenue and cost analysis charts as well as a copy of the 2006 TAF Annual letter to the PSC as he has done in the past.

5. Lou provided a status report on the Telephone Relay Service (TRS). He informed the TAF Board that the next Relay Advisory Board meeting will be held in Syracuse on August 24<sup>th</sup>. He then provided an update of the Sprint TRS contract. The current contract ends June 30, 2008. The contract allows for a three year extension, followed by a two year extension. An extension is being considered. Lou gave a detailed explanation of the current TRS extension proposal presented by Sprint. Once the Industry Ad Hoc Committee looks at it again, after some additions and corrections, he will then present it to the TAF Board, at a special meeting in September, for their approval. Lou will provide a summary to the Board prior to that meeting. Three Board members will need to recuse themselves to prevent any conflict of interest in the extension approval process because they represent companies that offer TRS service. The proposal will then be submitted to the NYS PSC for final approval. If approved, the extension would take effect 7/1/2008. Lou next provided the Board with an update of CapTel service. In a prior notification, Lou had advised the Board of a possible violation concerning the NYS Public Service Law 92.a, requiring 80% of all intrastate calls to go through the NY Relay Center, located in Syracuse. Adding the new CapTel Service call volume to the current NY Relay Center call volume increased the volume of calls being handled outside Syracuse. Lou informed the Board that, after several meetings between the PSC Staff, Sprint, and TAF a determination was made, by Staff that CapTel fell outside of the definition of TRS as used in 92.a, and there is no violation of the law. Lou also updated the Board that, as of August 8<sup>th</sup> 1,247 Captel phones have been sold. Finally, as a point of information, Lou mentioned the he was working with Sprint to provide the PSC with the necessary data required for the state to recertify its relay program with the FCC, which is required every five years.
6. The next regular scheduled board meeting will be on Tuesday, November 13, 2007 in Albany, at the TAF/Pool Conference Room with a start time of 10 A.M.
7. John Sutphen made a motion to adjourn, seconded by Gregg Collar and approved by the Board.